



## **Certificate of Zoning Compliance (Zoning Verification) Application Instructions**

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### **Certificate of Zoning Compliance (Zoning Verification)**

Please apply for a Certificate of Zoning Compliance through the Customer Self-Service (CSS) portal. Click on the link below.

[https://css.forsythco.com/EnerGov\\_Prod/SelfService/#/home](https://css.forsythco.com/EnerGov_Prod/SelfService/#/home)

Once you have created an account, click on “Apply”. Under “Plan”, request a Certificate of Zoning Compliance. Please complete all the necessary fields and specify if requesting a verification of current zoning or for verification of zoning compliance for a proposed use. If applying for verification of a use, please include specific details of the business or land use, number of employees and hours of operation, etc.

There is a fee of \$75, which will be invoiced as the application is being processed. Payment may then be made by credit card (MC or Visa) through the customer portal.

### **Zoning Certification for Vehicle Dealers – State of Georgia Form**

Please apply for a Certificate of Zoning Compliance through the Customer Self-Service (CSS) portal. You will need to submit the State of Georgia’s Zoning Certification form that is one of the last pages in the used vehicle dealer licensing packet found on the State’s website.

Please submit only the Zoning Certification Form and complete only the first two lines of the form. Please leave all other lines and spaces blank.

The link below is for the Customer Self-Service (CSS) portal.

[https://css.forsythco.com/EnerGov\\_Prod/SelfService/#/home](https://css.forsythco.com/EnerGov_Prod/SelfService/#/home)

Once you have created an account, click on “Apply”. Under “Plan”, request a Certificate of Zoning Compliance. Please complete all the necessary fields, including whether there will be vehicles on site, number of employees and hours of operation. You will then need to upload the State Form.

There is a fee of \$75 for the zoning certification, which will be invoiced as the application is being processed. Payment may then be made by credit card (MC or Visa) through the customer portal.