



Forsyth County GIS Department Site Development Checklist Address Review

Project Name: _____

Project Number: _____

Date of Review: _____

Ticket Number: _____ ePlan: Y or N ePlan # _____

- Site address for EACH building must be located in a box on the cover page of the plans labeled as "Site Address" and clearly visible

This box should only contain the Address # & street name just like the example.

Site Addresses:
Building ? = 1234 Main St
Building ? = 1234 Main St

- Each building must be labeled with a building number/letter. BOTH address number & building number/letter must be located on each building footprint.
- Remove any and all references of the city & zip code for this project from the plans.
- All streets must be labeled on every page.
- Addressing Plan is required to issue addresses for this project. This plan must be an overall single page layout with the following information: title block with project name, street names (street names must be approved by FC Engineering), lot layout with lot numbers and all monument/entrance signs must be labeled. This plan must be submitted before any addressing will be issued.
- New address issued: _____

NOTE FOR PAPER SUBMITTALS: Approvals from Tax, Water & Sewer, and Engineering are required **before** GIS approval. An appointment is necessary for your sign-off.

Additional Comments:
