



Forsyth County GIS Department

Final Plat Checklist

Address Review

Project Name: _____

Project Number: _____ Date of Review: _____ Ticket #: _____

NOTE: It is the owner/developer's responsibility to submit all addresses to the appropriate Post Office.

Addresses for each lot must be shown only on the final plat sheets. (Corner lots must have both addresses shown, one address from each street). No addresses should be included on utility pages. The GIS Dept will not be responsible for reviewing utility pages.

Remove all references of the city & zip code for this project from the plans.

Address/Lot Layout Page required. This page must be Page 2 (or Page 3) of the final plat. This page will **only** consist of the following: lot lines, lot numbers, mail kiosk, amenity areas, monument signs, street identification and addresses. This plan must be an overall single page layout. **Do not show future phases.**

All street names must be labeled on all final plat pages.

Label all access easements in their entirety & define easements intended use.

All monument signs, amenity areas and mail kiosks must be labeled on the applicable final plat pages.

Addressing Plan is required to issue addresses for this project. This plan must be an overall single page layout with the following information: title block with project name, all streets identified with proposed street names, lot layout with lot numbers, and all monument/entrance signs, mail kiosk and amenity areas must be labeled. This plan must be submitted before any addressing will be issued.

No comments at this time.

Additional Comments:
