



# Forsyth County GIS Department As-Built Checklist Address Review

Project Name: \_\_\_\_\_

Project Number: \_\_\_\_\_

Date of Review: \_\_\_\_\_

Ticket Number: \_\_\_\_\_ ePlan: Y or N ePlan # \_\_\_\_\_

**NOTE:** It is the owner/developer’s responsibility to submit all addresses to the appropriate Post Office.

**Single Building:** Site address must be located in a box on the cover page of the plans labeled as “Site Address” and clearly visible.

**This box should only contain the Address # & street name just like the example.**

<p style="text-align: center;"><b><u>Site Address:</u></b> 1234 Main Street</p>
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Address number must be located on the building footprint.

Remove any and all references of the city & zip code for this project from the plans.

**Multiple Buildings:** Address number must be located on each building footprint. If project has more than one road frontage, then street name must be with address number on the building footprint.

All streets must be labeled on every page.

No comments at this time.

**NOTE:** Address(es) must be posted in compliance with the Forsyth County Code of Ordinances.

**NOTE FOR PAPER SUBMITTALS:** Approvals from Tax, Water & Sewer, and Engineering are required **before** GIS approval. An appointment is necessary for your signoff.

**Additional Comments:**

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