



BUILDING PLAN REVIEW SUBMITTAL FORM

PR# _____	FOR OFFICE USE ONLY RECEIVED BY _____	DATE STAMP _____
PROJECT DESCRIPTION		

Is this an application for a: ☐ **New building permit;** or a ☐ **Revision** to an already approved permit

Project Name: _____ Is this a new structure? ☐ YES ☐ NO

Tenant Name: _____ Is the tenant currently located in the structure? ☐ YES ☐ NO

Street Address: _____ Suite (if applicable): _____

☐ County Water Service; or ☐ City Water Service Number of stories: _____ Zoning: _____ Tax ID: _____

☐ County Sewer Service; or ☐ City Sewer Service

☐ On site private septic; or ☐ Private Utility Co. Does this business conduct around the clock business hours? ☐ YES ☐ NO

Total sq. feet of building: _____ Total sq. feet of suite (if applicable): _____

Total sq. feet of new work enclosed: _____ Total sq. feet of new work unenclosed: _____

Foundation is: ☐ Slab on Grade ☐ Basement Crawl space ☐ Engineered Floor Framing ☐ Other

Associated Work: ☐ Mechanical ☐ Electrical ☐ Plumbing ☐ Grease trap ☐ Low voltage ☐ Gas ☐ Sprinklers

Complete
Description
of proposed
work

DESIGNER OF RECORD

Name: _____

E-mail : _____

Georgia Registration Number: _____

PRIMARY CONTACT INFORMATION

Contact Name: _____

Contact E-mail : _____

The primary contact is the individual to whom all plan review comments, questions and concerns will be sent. This may be the applicant, owner or the plan designer.

By signing below, applicant acknowledges and affirms that, prior to submission of this application for plan approval, applicant has reviewed the current construction codes and County regulations applying to such permits, and agrees to comply with the provisions of the Code.

Owner/Applicant Signature: _____

Please visit: <https://dca.ga.gov/local-government-assistance/construction-codes-industrialized-buildings/construction-codes>

<http://www.forsythco.com/Departments-Offices/Planning-Community-Development/Current-Planning/Sign-Ordinance>